



2012-2013 Artist Fellowships in PAINTING Application

Purpose:

To recognize the creative excellence of individual Virginia artists and to support their pursuit of artistic excellence.

Description:

A limited number of fellowships are available to professional artists living in Virginia. Funding in this category is highly competitive.

Deadline:

Applications for fellowships in **PAINTING** must be **received** by the Commission on or before **5:00 p.m., October 1, 2012**. The Commission does not accept application materials via fax or email.

Amount of Assistance:

Artists will be considered for fellowships of \$5,000. Artists are not required to provide matching funds.

Eligibility:

Artists who are legal residents of Virginia at the application deadline and who plan to remain a Virginia resident during the grant period are eligible to apply. A legal resident has a valid Virginia driver's license and/or pays income taxes in Virginia and/or is a registered Virginia voter. Applicants must be at least 18 years of age. An individual may receive only one fellowship from the Commission within any four-year period.

Criteria:

Applications are evaluated on consistent quality of the artist's work, the applicant's record of professional arts activity and achievement, and the potential for the fellowship to result in significant advancement in the applicant's career.

Application Review & Payment Procedure:

Applications are reviewed by an advisory panel of professionals in the appropriate discipline. The board of the Virginia Commission for the Arts make all final funding decisions. Results will be announced at the end of December.

Application Submission Checklist:

A complete application must contain **SIX (6) stapled copies collated** (please do not use binders or folders) in the following order:

- Applicant information page
- Artist Narrative. No more than 1 page (8½" x 11").
- Artist's Resume.

Only **ONE (1) copy** of each of the following is needed:

- Work sample and list: One set of 9 digital images
- Self-addressed, stamped envelope for return of work sample
- A completed National Standard for Arts Information Exchange Form (for reporting purposes only; will NOT be considered during the grantmaking process)

Refer to the instructions attached for details on preparing your application. Any application not containing all of the items listed above will be considered incomplete and will be returned with a brief explanation.

NOTE: Be sure to keep a copy of your application and all forms and attachments.



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Please provide all information requested in the order listed and send to the Commission office no later than **October 1, 2012 by 5:00 pm**. Applications are not accepted via fax or email. Original signatures are required. Please make sure to review the 2012-2013 Guidelines for Funding available on our website (www.arts.virginia.gov) before applying. For assistance, please contact the Commission staff at (804) 225-3132 or by email at arts@arts.virginia.gov. Thank you.

Applicant Information:

FIRST/LAST NAME:

STREET:

CITY:

STATE:

ZIP:

COUNTY:

PHONE NUMBER:

EMAIL:

WEB ADDRESS:

International Activity:

Please indicate "yes" or "no" whether your request includes funds to do any of the following: 1) activities involving travel to other countries; 2) activities in which foreign artists visit Virginia or the US; 3) any cultural exchange program; or 4) activities linking you with artists or institutions in other countries. This information is for reporting purposes only and will not be considered during the grant making process.

YES ☐ NO ☐

Assurances & Signature:

"I am a legal resident of Virginia and plan to remain a Virginia resident during the grant period. Statements in this application are true and complete to the best of my knowledge."

Signature of Applicant:

Date:



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Attachments

1. Artist Narrative (six copies):

On a separate page, explain how you plan to use the fellowship funds, how it will affect your artistic development and why it is important that you receive a fellowship at this time. You may describe activities such as researching and developing a proposed idea; taking time off from work; or expenses incurred in the presentation of final work such as exhibitions, or documentation. If funds are to be used for creating work, state whether you are beginning, completing, and/or presenting work. You may include aesthetic issues and concerns relating to the activities you describe. The narrative should be no more than one page (8 1/2" x 11").

2. Artist's Resume (six copies):

Attach a typed resume with information about your education, important learning and work experiences, publications, honors, and any other pertinent biographical information.

3. Work Sample (one copy):

Applicants must submit 9 digital images on a CD. Do not submit original works of art. The selection of images must represent at least nine works completed in the past three years.

How should work samples be organized?

All grant applications require the submission of work samples that best demonstrate the artistic merit of the application. The following is a list of helpful tips and guidelines to follow in preparing work samples.

Digital Images

Your digital images are one of your most important methods of communication. Make sure that the images are in focus and correctly exposed. Shoot your work against a black backdrop or mask off the background in your slides to eliminate unnecessary visual information. Follow the instructions below to ensure that your work is presented properly to panelists for review:

Image Identification List:

Provide a numbered list of the images you are submitting. Arrange the list in the order that you would like the images to be viewed. Title the page with the words "**Image Identification List**" and the applicant's name. For each image, include the artist's name, artwork title, medium, size and the year the work was completed. Digital images must be numbered to correspond with the Image Identification List.

Format Digital Images:

- Submit nine images on a PC-formatted CD-R that is labeled with the applicant's name. DVD's will not be accepted. Do not submit moving images or audio files.
- Submit nine images in JPG format at 300 dpi with a file size of no more than one megabyte (1 MB) each. Do not use gifs, tiffs, or other formats. Images submitted in any other format than JPG on CD-R will be disqualified.
- JPG files should be labeled. Include the applicant's name (last.first), the image number that corresponds to the Image Identification List and the artwork title, each separated with a period and ending with the file extension ".jpg".
- When saving the files, be sure to complete the step to "finish" the CD. This will ensure that the files can be opened on another computer. It is recommended that you test your CD on another computer.

4. Self-addressed, return envelope with postage adequate to return work sample:

This is optional, however CD's will not be returned otherwise.

5. National Standard for Arts Information Exchange Form (One copy). For reporting requirements only; will not be considered during the grant evaluation.

Please mail completed application and attachments to:

Virginia Commission for the Arts
223 Governor Street
Richmond, VA 23219

NATIONAL STANDARD FOR ARTS INFORMATION EXCHANGE***Racial/Ethnicity Data Collection Form*****Individual Applicants:**

Individuals should circle **any combination** of the characteristics listed below that apply:

- A: Asian**
- B: Black/African American**
- H: Hispanic/Latino**
- N: American Indian/Alaskan Native**
- P: Native Hawaiian/Pacific Islander**
- W: White**

Organizational/Institutional Applicants

(e.g. school, arts group):

Using the characteristics listed below, circle the predominant group of which the staff or board or membership (not audience) is composed. Organizations should choose the **one** code that best represents 50 percent or more of its staff or board or membership. If none of these conditions apply to the organization, classify the organization "99."

- A: 50% or more Asian**
- B: 50% or more Black/African American**
- H: 50% or more Hispanic/Latino**
- N: 50% or more American Indian/Alaskan Native**
- P: 50% or more Native Hawaiian/Pacific Islander**
- W: 50% or more White**
- 99: No single group** listed above represents 50% or more of staff or board or membership

For Both Individual & Organizational Applicants:

Using the characteristics listed below, indicate if the majority of the grant activities are intended to involve or act as a clear expression or representation of the cultural traditions of one particular group, or deliver services to a designated population listed below, choose that group's code from the list. If the project or activity does not emphasize the culture or traditions of one group, please circle "99." If you seek or receive general operating support or support for administrative or artistic expenses for many projects and activities and cannot select one group, please circle "99".

- A: Asian individuals**
- B: Black/African American individuals**
- H: Hispanic/Latino individuals**
- N: American Indian/Alaskan Native individuals**
- P: Native Hawaiian/Pacific Islander individuals**
- W: White individuals**
- 99: No single group**

NOTE: Generally, an activity can be considered "a clear expression or representation of the cultural traditions of one particular group" if it is:

(1) A project in which the intent is to communicate the culture or traditions of a particular race. For example, performances by an African dance company would be coded as "Black/African American."

and/or

(2) Projects which are usually understood to be reflective of the culture or traditions of a particular race. For example, Kabuki theatre is performed in many localities, and by many Asian and non-Asian groups. All of these performances would be coded as "Asian" because regardless of who produces the work, the type of theatre itself is widely understood to be an expression of Japanese culture.